

# KLEF (Deemed to be University)

KLEF (Deemed to be University), GREEN FIELDS, VADESWAREM, GUNTUR DISTRICT, A.P, INDIA.  
PINCODE : 522 502



## ADMISSION FORM

All entries must be filled by the candidate himself/ herself in capital letters. Put (tick) for Yes, × for NO and "NA" where not applicable in the box. The application form consists of two pages

ENROLMENT NO. (LEAVE BLANK)

COURSE CODE  PROGRAMME \_\_\_\_\_

SPECIALISATION \_\_\_\_\_

LATERAL ENTRY YES  NO

Paste box- sized photograph of candidate, duly attached by head of the institution. Do not use pin or stapler.

Please enclose four identical photographs along with the application form

Signature of candidate (in full)

(As entered in Secondary/ Senior Secondary Certificate)

NAME OF CANDIDATE:

FATHER'S NAME:

MOTHER'S NAME:

GENDER: Male  Female  DATE OF BIRTH DD/ MM/ YY

PERMANENT ADDRESS:

PIN CODE

CITY \_\_\_\_\_ STATE \_\_\_\_\_

STD CODE \_\_\_\_\_

PH. No. \_\_\_\_\_ MOB. No. \_\_\_\_\_

E-MAIL: \_\_\_\_\_

MAILING ADDRESS:

PIN CODE

CITY \_\_\_\_\_ STATE \_\_\_\_\_

STD CODE \_\_\_\_\_

PH. No. \_\_\_\_\_ MOB. No. \_\_\_\_\_

E-MAIL: \_\_\_\_\_

(Any changes in address should be immediately communicated to the University)

NATIONALITY INDIAN  OTHERS  (specify the name of the country)

CATEGORY GENERAL  SC  ST  OBC  PH  EX-SERVICEMAN  EMPLOYED  UNEMPLOYED  OTHERS

HAVE YOU EVER BEEN DEBARRED BY ANY UNIVERSITY/BOARD? NO  YES  If yes, give details \_\_\_\_\_

### DETAILS OF PREVIOUS EXAMINATIONS PASSED FROM OTHER UNIVERSITY

(Enclose Duly Attested/ Notarized, Self Attested Photocopies of the previous Mark card/ documents/certificates)

S. No.	NAME OF EXAM	ROLL No.	YEAR OF PASSING	PERCENT/ GRADE	NAME OF UNIVERSITY/ BOARD

### EMPLOYMENT DETAILS

S. No.	EMPLOYER NAME	DESIGNATION	TENURE

### PAYMENT OF FEE

Mode of Payment  Cash  Cheque  DD  Online

DD/Cheque No./ Online Transaction ID: \_\_\_\_\_

Date: \_\_\_\_\_ Bank Name: \_\_\_\_\_ Amount: \_\_\_\_\_

#### Incase of installment Post Dated Cheques (PDC) details

Cheque No: \_\_\_\_\_ Date: \_\_\_\_\_ Bank Name: \_\_\_\_\_ Amount: \_\_\_\_\_

Cheque No: \_\_\_\_\_ Date: \_\_\_\_\_ Bank Name: \_\_\_\_\_ Amount: \_\_\_\_\_

Cheque No: \_\_\_\_\_ Date: \_\_\_\_\_ Bank Name: \_\_\_\_\_ Amount: \_\_\_\_\_

Cheque No: \_\_\_\_\_ Date: \_\_\_\_\_ Bank Name: \_\_\_\_\_ Amount: \_\_\_\_\_

#### Self-Attested photo copy of following documents attached herewith (Please Tick):

Degree Certificate  Diploma Certificate  Provisional Certificate  Degree all year Marksheet  Marriage Certificate

Photos 3 nos  Service Certificate  Copy of Passports (NRI/ Foreign student)  Photo Identity  10th Marksheet  12th Marksheet

#### Terms & Condition:

KLEF (Deemed to be University), reserves the right to change the body of knowledge, prescribed books, the curriculum, examination pattern, evaluation system, rules and regulations. The students are governed by the latest regulations applicable to them during the relevant academic year. This document is designed to provide the prospective students with information only. KLEF (Deemed to be University), Guntur Andhra Pradesh has no liability of any kind to any person for providing this information, whether or not such persons rely on it and even if they inform KLU of their reliance on it. This document may contain forward-looking statements like, but not limited to, general market, macro-economic, governmental and regulatory trends, technological developments, legislative developments, court decisions, scope for further studies, career opportunities for graduates from KLU. Such forward-looking statements contained herein are subject to certain risks and uncertainties that could cause actual results to differ materially from those reflected in the forward-looking statements. KLU undertakes no duty to update any forward-looking statements, to reflect future events or circumstances.

#### Force Majeure:

University shall not be liable for delay or failure in performance of any of its obligations under the Agreement when such delay or failure arises from events or circumstances beyond the reasonable control of University (including without limitation, acts of God, fire, flood, war, explosion, sabotage, terrorism, embargo, civil commotion, acts or omissions of any government entity, supplier delays, decisions of the University, decisions of the courts and governments, communications or power failure, equipment or software malfunction, or labor disputes. Indemnity: A student agrees to indemnify, defend and hold University harmless from and against any and all loss, damage, liability and expense (including reasonable attorney's fees and costs) arising out of any third party claim, action or proceeding based directly or indirectly on the acts of omission or commission by the member or his/her agents, the breach or alleged breach or failure to comply with any applicable laws or regulations, concerning the practice of profession of management.

#### Arbitration:

All disputes relating to or arising out of this Agreement shall be settled by reference to arbitration only and not by recourse to the courts of law including consumer courts/for a, as per the applicable Indian Law including the Arbitration and Conciliation Act of 1996. Arbitration shall be conducted by an arbitration tribunal consisting of a single member only. University's nominee shall be the 'persona designata' as an arbitrator. The venue of arbitration shall be Guntur, Andhra Pradesh, India. The students should first exhaust the remedy from the Institute Arbitration Tribunal before approaching any court of law and/or seeking redressal under the provision of Consumer Protection Act 1986. The arbitration clause shall however not apply if University and/or the authorized agent decide to prosecute any student for any criminal offences, including but not limited to dishonor of post dated cheques.

#### Applicable Law:

The Agreement shall be deemed to have been made in Guntur, Andhra Pradesh, India and shall be construed and enforced in accordance with and the validity and performance hereof shall be governed by the laws of the State of Andhra Pradesh, India without reference to principles of conflict of laws thereof. Judicial proceedings regarding any matter arising under the terms of the Agreement shall be brought in the relevant courts of Guntur, Andhra Pradesh. Jurisdiction for all disputes (if any) relating to University is only/exclusively in Guntur, Andhra Pradesh, India. Jurisdiction for all disputes (if any) relating to University is only/exclusively in Guntur, Andhra Pradesh, India.

**Certificate of Undertaking:**

1. All documents submitted are true copies, and I am eligible for the said program to which I have applied as per details mentioned on university website, any document or eligibility if found illegitimate, admission can be forfeited without any refund
2. I have understood the payment terms, the Guidelines, other terms and conditions and agree to abide by the University policy and guidelines from time to time
3. I agree not to countermand and to honor all the postdated cheques enclosed by me/submitted by me towards the Installment Facility
4. I understand that in case I withdraw from the program I will not be entitled to claim any refund of amount paid
5. I agree that I will settle the applicable fees amount with University whether or not I continue in the program, I understand the Jurisdiction for all disputes (if any) relating to the Institute is only/exclusively Guntur, Andhra Pradesh.
6. I hereby declare that the information provided by me in the Application is true and correct to the best of my knowledge
7. My signature below certifies that I have read understood and agree to the rules and regulations, including "Legal Aspects" and my financial responsibilities
8. Submission of Fees and Admission form does not mean that admission is confirmed. The admission will be treated as enrolled only after Registration Number has been generated by University.
9. I am aware that I have applied for the Distance programs offered by the University and my course delivery would happen through the learning management system.

PLACE:

DATE:

(Signature of Applicant)

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**FOR OFFICE USE ONLY**

Application No.:

**FOR OFFICE USE ONLY**

Approved	Processed	Enrollment Number
Signature		
Date		

Challan No.:

Reg.No.:

Application Status: